

HICKORY CLUSTER ASSOCIATION BOARD OF DIRECTORS
January 15, 2020 REGULAR MEETING MINTUES

QUORUM AND CALL TO ORDER

- President Sean Joyner, Secretary Tom Drake, and Directors Jeff Ashley, Silvia Merrill and Michael Smith formed a quorum along with Kim Hendon at the TWC offices in Herndon at 7:30 p.m.

MEMBER FORUM

- Block 1 resident, Matt Collins, at 11522 Maple Ridge presented the board with DRB applications for their carport and 3rd floor door, board approved to sign an non-affected party. Board member Ashley mentioned the need to place HCA back fence specifications in the sale disclosure forms Collins and board agreed
- Director Smith mentioned a Block 2 resident, at 11555 Maple Ridge talked about pine tree debris, specifically pine needles clogging up roof drains. Resident indicated that they wanted tree taken down. Board will review this request.

MINUTES

- Board reviewed and approved the December minutes

OFFICER REPORTS AND OTHER BUSINESS

- Directors reviewed and approved January financial reports
- Directors discussed ongoing parking issues throughout cluster. Directors agreed to make this a topic during the annual meeting in May
- Director Ashley mentioned the need for new parking stickers and to provide residents with an option for parking stickers versus the current hang tags, as a number of car makes do not have rearview mirrors where hang tags can be displayed. TWC will distribute a letter to residents in February announcing the new tags and the sticker option
- Directors discussed light repair along walking trail and agreed that TWC will contact Dominion Energy to repair the light fixture
- Board is reviewing legal firms in the event the board decides to engage new legal counsel in 2020. President Joyner is contacting several firms for consideration
- President Joyner and Secretary Drake are reviewing web designer templates and will report to the board in February with a recommended new web template for the Hickory Cluster web site
- Director Merrill provided Board with several submitted entrance design submitted by residents. Board approved plan to have special meeting on Wednesday February 26th to review submitted sign design with cluster residents. TWC to call special meeting via letter to all HCA households.

EXECUTIVE SESSION

- Directors approved collection services for a resident with delinquent HCA payments
- Directors discussed resident construction site and need to keep all materials off common property
- Directors discussed financial reporting standards, including FASB and ASC reporting standards for future Board financial reports

Directors adjourned the meeting at 9:05 p.m.