

HICKORY CLUSTER ASSOCIATION BOARD OF DIRECTORS

October 20, 2021 MEETING MINUTES

QUORUM AND CALL TO ORDER

- President Silvia Merrill, Secretary Tom Drake, and Directors, Jennie Kampf, Doug Pew, Audrey Rogerson formed a quorum at the Reston Community Center, Lake Ann 7:30 p.m. The meeting was also attended by Kim Hendon and Amanda Smith with TWC Property Management.

MEMBER FORUM

- Block 1 Resident asked when July minutes will be available on the HCA website
- Block 1 Resident discussed interest getting additional information about Washington Gas repairs and timing to complete work in Block 1
- Block 3 Resident commented that the capstones look good and are well constructed
- Block 3 Resident recommended that the cluster provide sand buckets near common stairs and bridge due to ice
- Block 2 Resident asked about parking tags and corresponding parking spots for residents, identifying what is reserved and what is open
- Block 2 Resident asked about speed signs, dead tree near home, and bamboo control
- Block 2 Resident discussed the Cluster-wide clean-up day and what was going to be picked-up and where

MINUTES

- Board reviewed and approved September meeting minutes

OFFICER REPORTS AND OTHER BUSINESS

- Kim Hendon notified HCA board members and residents that Amanda Smith with TWC will be our new manager.
- Directors reviewed approved September financial report.
- Director Rogerson discussed the planned tree work with Tritan tree contractors – their first round would be pruning, cutting, clean-up cluster-wide this fall. Phase 2 would be safety issues, identify and take down dead tree limbs and assess level of risk of trees – leaning/dying during the spring.
- Directors discussed the need for a planting committee for new shrubs and plants in common areas.
- Director Merrill provided an update on entrance signage and that she and Director Wolcott will continue to work on entrance signage to share with board and residents.
- Director Drake indicated that he will be meeting with Lowes's door contractor to receive and estimate to replace the steel storage door in Block 3.
- Director Pew provided an update on pond dredging, coordinating with RA to determine best approach and budget.
- Director Kampf will help coordinate Halloween Jack-O-Lantern carving contest the weekend of Halloween.
- Directors discussed the need complete DRB application for the window reconstruction of Hickory Cluster 11514. Resident M. Poss will help with revised/updated DRB application.
- Directors will coordinate parking numbers and painting of reserve spaces along with coordinating the new 2022 hang-tags for resident cars in January.
- Directors discussed parking assignments and reserved spaces per house and marked open spaces.
- Directors agreed to consider creating an architectural standards committee with both board members and residents.
- Directors approved Perfect Landscape snow removal contract for 2021-22 winter season.
- Directors discussed options for Cluster bank accounts to maximize CD deposit returns.

Directors adjourned the meeting at 9:50 p.m.