

HICKORY CLUSTER ASSOCIATION BOARD OF DIRECTORS
July 21, 2021 MEETING MINUTES

QUORUM AND CALL TO ORDER

- President Silvia Merrill, Secretary Tom Drake, and Directors, Katy Hughes, Jennie Kampf, Doug Pew, Audrey Rogerson, Margo Wolcott, and Kim Hendon of TWC formed a quorum at Reston Lake Ann Community Center 7:30 p.m.

MEMBER FORUM

- Block 3 Resident reminded board members of the National Night Out on August 3rd
- Block 2 Resident discussed railing specifications for rebuilding and repairs. Board discussed need to follow HCA/RA and county specification
- Block 2 Resident discussed planting in planters and need for common standards for plants
- Block 3 Resident asked about a poplar tree needing significant trimming or removal due to multiple dead branches and a pine tree that should be cut as it is too close a home
- Block 1 Resident asked about the status of the carriage house parking legal review status
- Block 3 Resident asked about Reston Association DRB involvement in roof replacement
- Block 2 Resident discussed mailboxes, grounds maintenance, moving a Dogwood tree and replacing with smaller tree/shrub

MINUTES

- Board reviewed and approved June meeting minutes

OFFICER REPORTS AND OTHER BUSINESS

- Directors reviewed approved July financial report
- Directors discussed landscaping and grounds maintenance. Director Rogerson discussed the need for a clear set of guidelines for grounds crew maintenance and the possible need for a separate gardening service.
- Director Merrill mentioned that several mailboxes have been grandfathered around the cluster.
- TWC will forward results of annual financial audit to board.
- Directors agreed to send letter to all residents outlining capstone and brick work starting in late July.
- Directors discussed the storage doors in Block 3 that need replacement.
- Directors will notify resident at 11514 Hickory Cluster that the window replacement specifications are not within HCA guidelines and the Board will need a new document showing replacement materials are compliant with HCA specifications.
- A new Code of Conduct for HCA board members was circulated to review and approve.
- Director Wolcott reviewed the latest entrance signage activity to the board.
- Directors discussed the need to receive bids for replanting work throughout the cluster working with Arborist, William Becker.
- Board to update HCA bylaws in the fall with updated parking rules.
- Pond may require dredging. Board to look into pond dredging agreement with RA (RA to dredge pond when depth less than 3 feet).
- Directors elected officers for the 2021-2022 term: Silvia Merrill elected President, Margo Wolcott elected as Vice President, Tom Drake elected as Secretary, and Jennie Kampf elected Treasurer.

Directors adjourned the meeting at 9:50 p.m.