

HICKORY CLUSTER ASSOCIATION BOARD OF DIRECTORS
July 20, 2022, MEETING MINUTES

QUORUM AND CALL TO ORDER

- Directors Jennie Kampf, Silvia Merrill , Doug Pew, Jennie Rekas, Kristen Uhler-McKeown, and Margo Wolcott, formed a quorum at 7:35 p.m.

APPROVE PREVIOUS MONTH'S MEETING MINUTES

FINANCIAL REPORT REVIEW

- o Goodman Fund discussion – account needs to have some action taken (deposit, etc.) in order to keep it active and not be closed – timeframe 2 months
ACTION ITEM – Fred S. has pledged to make a deposit to keep the account open
- o Approved financial report

OLD BUSINESS

- Review of proposed revised Bylaws & Amendments and discussion of next steps (making available to membership, scheduling another Town Hall, setting up an electronic vote system)
ACTION ITEM – TWC to contact law firm to let them know we have approved the revised documents
- Capstone/wall project –
ACTION ITEM – TWC to contact FEA
- Gas company landscaping and roadway mess left from gas line repairs in Block 1
ACTION ITEM – TWC to contact Washington Gas company
- Adding new sliding glass door specs to our standards – noted that this is complete
- Review placement of speed limit signs
ACTION ITEM – TWC to contact sign vendor to get an additional speed limit sign installed on the right side of the roadway as leaving community
- Review storage door replacement bids
ACTION ITEM – TWC to purchase the door from Lowes, need to find a contractor to install
- Review power washing company bids
ACTION ITEM – TWC to run a report on general maintenance category of the budget to see \$ left for this
- Discussed creation of a playground committee
ACTION ITEM – post a notice on the website to call for members. J.Kampf is researching information on playground codes
- Discussion of creating a good neighbor policy with a line item about smoking
ACTION ITEM – M.Wolcott to provide an example of the tenant form
ACTION ITEM – TWC to contact lawyer regarding tenant regulations
- Discussed fixing louvers in Block 3 courtyard
ACTION ITEM – TWC is getting bids
- Discussed powerwashing the sculpture in the meadow
ACTION ITEM – will be included in powerwashing bid
- Trip hazard proposals – TWC reports that 3 contractors who have bid, do not do shaving but found 1 contractor that does shaving and is waiting on quote
ACTION ITEM – TWC to contact Waterview Cluster to find out the contractor that did their shaving project
- Bamboo eradication discussion – noted only one quote in hand. A. Rogerson waiting on one other quote. TWC is trying to get two other quotes. Discussed having a town hall for this subject once a contractor is selected.

NEW BUSINESS

- Discussion of Historical documents – former board members have documents that need to be scanned and stored. Resident Grant noted that the Library of Congress has Goodman archive and may be interested in taking them.
ACTION ITEM – _____ to create an email “archive@hickorycluster.org. M. Wolcott to post a notice on the website calling for documents.
- Discussed Electric charging stations/partner with Waterview Cluster’s committee
ACTION ITEM – J.Rekas to contact Waterview Cluster for more information
- Discussion of parking spot and curb painting – bid was approved last month
ACTION ITEM – TWC to get project started
- Transferring GoDaddy management to TWC
- Discussion of Paint palette formula updates
ACTION ITEM – M. Wolcott to contact K.U re: paint palette formulas to take to RA to add to flip book
- Architectural Review subcommittee – discussed not forming one at this time
- Discussion of Reserve Study – TWC has reached out for quotes. This is our five-year study
- Other items on project spreadsheet – review and prioritize
- Discussed HC directory

DIRECTOR’S REPORTS

- Landscaping – A. Rogerson reported on tree work done. Noted that HLS will water new plantings as needed and will replace any that die.

MEMBER FORUM

Block 3 resident complained about construction noise and debris, and neighbor trespassing onto his roof.

ACTION ITEM – TWC to draft a letter regarding noise and debris impacting neighbors to contact law firm.

ACTION ITEM – S.Merrill to contact Fairfax County

ACTION ITEM – M.Wolcott to contact RA

Received suggestion to contact VA Tech archive or National Building Museum, Susan Piedmont Palatino (Director of VA Tech College of Architecture) in regards to achieving our historical documents

Block I resident inquired about installing solar panels on our roofs.

EXECUTIVE SESSION

Directors adjourned the meeting at 9:36 p.m.