

**HICKORY CLUSTER ASSOCIATION BOARD OF DIRECTORS**  
**February 15, 2023, MEETING MINUTES**  
Zoom Session (Virtual)

**DIRECTORS PRESENT:** Doug Pew, Jennie Kampf, Jennifer Rekas, Kristen Uhler-McKeown

**DIRECTORS ABSENT:** Silvia Merrill

**TWC STAFF:** Not present

**I. PROCEDURAL ITEMS**

- **CALL TO ORDER:** Jennifer Rekas called the meeting to order at 7:43 PM and established that a quorum of the Board was present.
  
- **OPENING REMARKS:** None
  
- **APPROVAL OF MINUTES:** The Board approved HCA Meeting minutes with minor revisions

**II. MEMBER FORUM**

**Carol Laird - 11508 Maple Ridge Rd**

1. What is Virginia Power doing with the transformer behind the Laird residence?
  - a. Not sure, suspect transformer replacement
2. Why hasn't the DRB held another session with the Lake Anne Fellowship House as an agenda item?

Action: Pew to contact the DRB to see what is happening with it.

**III. FINANCIAL REPORT REVIEW - Seem to have received the incorrect monthly budget.**

Action: Board to asynchronously review budget and approve before next board meeting

**III. ACTION ITEMS**

NEW BUSINESS

- MARCH TOWNHALL  
Action: TWC to send reminder email of the event and the need to vote and how on March 1, 2023

ONGOING BUSINESS

- DREDGING THE POND  
Action: Pew to ask about status or any plans on when the approved dredging may occur
  
- RE-STRIPING - TWC  
The work was executed in Blocks 1, 2, and 3. There are some spots mislabeled as reserved, and some incomplete striping due to cars in the lot at the time of service. TWC provided written status regarding contractor. Finley provided estimate for completing Hickory Cluster (first date was not able to reach all spots due to cars). TWC to meet with Finlay onsite to confirm spot markings and other items of once. Tentative date is January 30 for striping work, TBD which streets. Discussion about one section of Block 3 that seemed like a firelane but is not.  
Action: Rekas to meet with TWC and vendor to confirm changes needed.

Action: TWC will send notices via email and mail to residents prior to the work being done and notify Jenny Rekas to publish on website.

- COMMUNICATIONS WITH PROPERTY OWNERS - Rekas  
TWC has profile per member with email addresses. Broadcast emails are sent out periodically by TWC. Board want to allow members to self-subscribe and manage own email participation. The Board again endorsed the setup of an email listserv to facilitate communications with property owners, in addition to the website and occasional mailings. The intent is to initiate a system to do so in the new year, and it would be used. Longer term - decide whether email should become the primary means of communication.

Action: As per previous meetings, Jenny Rekas to look at free options and mechanisms for implementation for board to consider.

- LOUVERS IN BLOCK 3 - Merrill  
TWC reports louver maintenance work is done.
- RETAINING WALL STATUS - TWC  
TWC provided a written status report to the Board that TWC is awaiting quotes from vendors to do the retaining wall in Block 2. Board noted that remedying the issue is priority.

Action: TWC seeking proposals, will have by next board meeting.

- INVASIVE PLANT REMOVAL QUOTES - TWC  
Board received two additional quotes for bamboo. Reviewed summary of proposals prepared by Pew. Board chose combination of one vendor to cut/remove the bamboo, then another to treat the area over 3 years to permanently eradicate it. Enforcement of law to deal with bamboo began in January 2023, so there is urgency to act. Discussion around the concerns of harm to the environment and the approach the vendor takes to limit treatment.

Action: Pew will invite treatment vendor to come brief the neighborhood before choosing vendor options.

Action: Send a special email (perhaps letter) to the HOA members about the bamboo eradication briefing.

- STORAGE DOORS IN BLOCK 3 - Kampf  
Boward is writing on one more proposal from another handyman before choosing vendor. Noting that this matter has been ongoing the Board recommended a pause on looking at full replacement of custom doors, and instead focus on a significantly lower cost alternative by painting and sanding the current doors. The Board agreed that door replacement is not a high priority.

Action: Jennie Kampf to assess cost for scraping, sanding, and painting and report back to the Board.

#### **IV. COMMITTEE REPORTS:**

1. Landscape Committee - Has not convened recently due to winter season.
2. Playground Committee - No report, this is lower priority. Requested TWC provide safety guidance/requirements for insurance coverage.
3. Electric Vehicle Committee - Fairfax ChargeUp to work with HOAs for data collection on anticipated demand/usage.

**V. EXECUTIVE SESSION**

**VI. ADJOURN**

The meeting adjourned 9:16 p.m.

Next board meeting scheduled for March 15, 2023, at 7:30 PM on Zoom.

//ENDS